

**Village of Bristol
Cash Balances By Fund**

		As of 2/27/2023
Fund		Cash Balance
100	General Fund	(62,314.46)
200	Fire & Rescue	(222,244.34)
201	Garbage/Recycling	151,317.33
202	Equipment Replacement	518,016.81
203	Capital Construction	1,760,331.97
204	TID#1 Sewer District 5	218,775.68
205	TID#2 Sewer District 5	608,633.74
206	TID#3 Sewer District 3	(32,326.78)
300	Debt Service Fund	257,729.92
301	Community Dev Authority Fund	614,945.71
400	Capital Projects Fund	582,414.28
600	Water Utility fund	152,642.66
601	Sewer District #1	(1,546,015.47)
603	Sewer District #3	316,856.77
604	Sewer District #4	282,015.81
606	Stormwater fund	195,017.65
800	Agency fund (Tax collection)	(1,946,768.45)
	Grand Total Cash	\$ 1,849,028.83

**Monthly Report
Bristol Public Works**

February 23, 2023

Village President: Mike Farrell
Village Trustees: Chris Leker
Kris Kordecki
John McCabe
Ruth Atwood

This is the monthly report for January 2023

The report is to help keep Village Board informed of the Projects of Public works in case residents ask you questions of what their public works department is doing. The larger projects will be listed. The normal routine daily work and maintenance items, which are many, will not be listed.

PARKS

Worked on tree bid for street trees.

RECYCLING

Winter hours for the scheduled drop off at the Recycling center.

STREET DEPARTMENT

Cold patch various street. Snow plowed and salted various storms. Removed several trees that were dead in R/W's. Cut branches on street trees that hit mirrors on snow plows.

WASTEWATER

Locates sewer laterals for new houses being built. Have witnessed several TV inspections of Laterals for residents. Replaced 2nd lower bearing in raw screw pump failed prematurely from new installation. Sent Gear box that was leaking oil for repairs. Installed generator for Ud3 lift station. Finished replacing the failed aerators that were replaced last year. Joe is training Trent and Matt on the Wastewater treatment facility and operations and maintenance.

WATER

Calibrate water meters within the water system. Locates for Diggers hotline. Well #3 is up and running. Working on price to replace the PLC and soft start for Well #3. Joe is training Trent and Matt regarding the water system operations and maintenance.

STORM WATER

All building inspections we review the erosion control measures. The TID districts work with an independent inspector that inspects weekly and after each rain event.

MECHANICAL REPAIR

Maintenance on various trucks and equipment for winter. Mike worked on specs for skid loader replacement through State BID process.

LANDFILL

Nothing for the month.

BUILDING INSPECTION

Monthly report is attached.

MANAGEMENT ITEMS:

There were:

1375 hours of fire/rescue calls and schooling putting new 5351 into service.
10 hours of safety meetings.
48 hours of personal/sick.
29 hours Vacation.
72 hours of Holiday
207 hours snow plowing and salting

Public Works

Punch list for TID #3 water, sewer and storm sewer was completed.

Budgets

The American Rescue Plan Act (ARPA) funds are way more restrictive. We will be receiving \$510,000 between 2021 and 2022. We have until 2024 to spend it. In March I attended a meeting regarding the money, and they stated it was for infrastructure. Now they have defined infrastructure and streets are not considered infrastructure. We can only use this money for Water, Sewer, Internet infrastructure. My suggestion is to use it for the water tower. We had Strand write a STP Grant regarding street rehab for 2023. The STP grant is a 80/20 so we only have to come up with 20% of the cost. We are estimating a million dollars' worth of work so we would only have to come up with 200,000 which we would have to borrow short term from a bank if we receive the grant. Our assessed value has dropped to 80% which triggers us to have to do a revaluation in 2023. The cost is \$100,000 which will be difficult to budget. Revaluation will be put off for one more year. Budgets approved with no milrate increase. **Nothing new**

CDA

Kenosha Landco LLC offer was approved it is up to the City of Kenosha to see if it proceeds to closing. Title of property was cleared by the Purchaser. **Nothing new.**

Other Developments

TID districts

We will be coming in with a site plan to the plan commission in the near future for Training facility and future fire station on Janko's land just South of the creek on Hwy U. Construction has started on Building 4 in TID #1 and rough grading on TID #2 West side of Hwy U. TID #3 base course of paving is complete, and the first building has occupancy. HSA west finished the exterior wall footings working on vertical walls

and interior column footings along with onsite stormwater/grading. Janko East started grading and installing stormwater. North point pouring floors in building #1. HSA east building 3 working on pouring the floor. HSA finished Building 3 east side and has Occupancy. HSA West side walls are up and are working on the roof and pouring outside parking lots as well as water, sewer and stormwater pipe installations. **HSA west shell up pouring interior dock doors and floors Water, sewer and storm sewer first phase finished.** There was only one bid for the Hwy C and Hwy U intersection and was 600,000 over budget. We are working on a TEA Grant to make up the difference. The project may not be done til next year. Janko East finished first phase water sewer and storm sewer. North Point building floors finished working of office area buildouts.

Sewer UD1

Visu sewer has completed the cleaning and televise the sewer mains and laterals in the lake George area so we can work on fixing any issues. Force main in lake George is complete and operational. **We have reviewed the television work and have come up with a plan to test and seal the areas of concern of the East side of lake George this year and address other issues next year.**

Covid-19

As of now we are leaving masks optional for both employees and the public in our buildings since the vaccine is available. **Nothing new.**

UD3 Water and Sewer

Bristol Commons has occupancy of one building and will have occupancy of few more soon. **All buildings 100% occupied.**

Water Tower

Due to the previous leaks in the water Tower and the DNR note in the sanitary survey the Water Tower needs to be replaced. The Engineers are designing the Water Tower and working with the PSC and the DNR regarding permitting. We will be meeting with the engineers on the 30% plans this week. Strand will be coming down to explain options regarding the water tower to the Village Board. I made a presentation to the School Board, and they will be deciding in February. Bristol School voted to not sell the land to the water utility, so we will be going forward with the Industrial Park site. **Strand is working on plans. We are searching for grants and other ways of paying for the work.**

Randy Kerkman
Administrator/Public Works Director
Village of Bristol

VILLAGE OF BRISTOL, KENOSHA COUNTY, WISCONSIN

RESOLUTION NO. 23 - 5

**INITIAL RESOLUTION AUTHORIZING THE
BORROWING OF NOT TO EXCEED \$5,050,000
AND PROVIDING FOR THE ISSUANCE AND SALE OF
NOTE ANTICIPATION NOTE, SERIES 2023A**

WHEREAS, the Village Board of the Village of Bristol, Kenosha County, Wisconsin (the "Village") has determined that it is necessary to raise funds for the public purpose of paying certain costs including, but not limited to, the following:

- (a) Financing costs relating to the new water tower and mains construction project for the Village's water system; and
- (b) Professional and financing fees;

((a) through (b) above collectively referred to as the "Project"), and there are insufficient funds on hand to pay said costs;

WHEREAS, it is necessary and desirable to issue a note anticipation note in an aggregate principal amount not to exceed \$5,050,000 (the "Note") to provide interim financing for the public purpose of paying the costs of the Project;

WHEREAS, the Note shall be a valid and binding special obligation of the Village, and is issued in anticipation of receiving proceeds from a safe drinking water loan from the State of Wisconsin; and

WHEREAS, the Note shall not constitute a general obligation of the Village, and no lien is created upon the water system as a result of the issuance of the Note.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

1. Authorization of the Note. Under and by virtue of the provisions of Chapter 67.12(1)(b), Wisconsin Statutes, the Village shall issue its note anticipation note in an aggregate principal amount not to exceed \$5,050,000 for the public purpose of paying the costs of the Project, including, but not limited to, the following:

- (a) Financing costs relating to the new water tower and mains construction project for the Village's water system; and
- (b) Professional and financing fees.

2. Sale of the Note. The Village President and the Village Clerk are hereby authorized, empowered and directed to make, execute, issue and sell the Note to a purchaser to be determined by a limited competitive sale and approved by subsequent resolution of the Village Board.

3. Sale Date. The Village shall offer the Note for sale on or about May 8, 2023.

4. Proposal Form for Note. The Village Clerk, in consultation with the Village's financial advisor, Ehlers & Associates, Inc. (the "Financial Advisor"), shall cause a proposal form (the "Bid Form") and term sheet (the "Term Sheet") to be prepared and distributed to potential purchasers of the Note by limited competitive sale.

5. Award of the Note. Following receipt of bids for the Note, the Village Board shall consider taking further action to provide additional details of the Note and shall award the Note to the lowest responsible bidder whose proposal results in the lowest true interest cost to the Village.

6. Financial Advisor. The Village President, the Village Clerk and other officers are hereby authorized and directed to consult with the Financial Advisor and to prepare financing as described herein for consideration by the Village Board at a subsequent meeting. The Village President and the Village Clerk are hereby authorized and directed to prepare the Bid Form and Term Sheet and to supply copies of the same to potential purchasers of the Note for the financing. Any offering document, Bid Form or Term Sheet shall provide on the face thereof that the terms of any financing described therein are subject to approval at a subsequent meeting of the Village Board and that such financing is subject to revision or withdrawal.

7. Reimbursement Resolution. The Village shall make expenditures as needed from its funds on hand to pay the costs of the Project until proceeds of the Note which may be issued become available. The Village hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the Note.

8. Safe Drinking Water Loan. The Village covenants to refinance the Note with proceeds anticipated to be received from a safe drinking water loan from the State of Wisconsin which shall be used for the purpose of refunding the Note, and such loan shall be subject to approval at a subsequent meeting of the Village Board.

9. Prior Resolution; Severability; Effective Date. All prior resolutions, roles or other actions of the Village or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 27th day of February, 2023.

**VILLAGE OF BRISTOL,
KENOSHA COUNTY, WISCONSIN**

By: _____
Mike Farrell, Village President

Attest: _____
Amy Klemko, Village Clerk

CERTIFICATION BY VILLAGE CLERK

I, Amy Klemko, being first duly sworn, hereby certify that I am the duly qualified and acting Village Clerk of the Village of Bristol, Kenosha County, Wisconsin (the "Village"), and as such I have in my possession, or have access to, the complete corporate records of the Village and of its Village Board; that I have carefully compared the transcript attached hereto with the aforesaid records; and that said transcript attached hereto is a true, correct and complete copy of all of the records in relation to the adoption of Resolution No.23 - 5 (the "Resolution") entitled:

INITIAL RESOLUTION AUTHORIZING THE
BORROWING OF NOT TO EXCEED \$5,050,000
AND PROVIDING FOR THE ISSUANCE AND SALE OF
NOTE ANTICIPATION NOTE, SERIES 2023A

I hereby further certify as follows:

1. Said Resolution was considered for adoption by the Village Board at a meeting held at Village Hall, 19801 83rd Street, Bristol, Wisconsin, at _____ p.m. on February 27, 2023. Said meeting was a regular meeting of the Village Board and was held in open session.

2. Said Resolution was on the agenda for said meeting and public notice thereof was given not less than twenty-four (24) hours prior to the commencement of said meeting in compliance with Section 19.84 of the Wisconsin Statutes, including, without limitation, by posting on the bulletin board in the Village Hall, by notice to those news media who have filed a written request for notice of meetings, and by notice to the official newspaper of the Village.

3. Said meeting was called to order by _____ who chaired the meeting. Upon roll, I noted and recorded that the following trustees were present:

_____	_____
_____	_____
_____	_____
_____	_____

and that the following trustees were absent:

_____	_____
-------	-------

I noted and recorded that a quorum was present.

Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was said Resolution, which was introduced, and its adoption was moved by _____ and seconded by _____.

Following discussion and after all trustees who desired to do so had expressed their views for or against said Resolution, the question was called, and upon roll being called and the continued presence of a quorum being noted, the recorded vote was as follows:

AYE:

NAY:

ABSTAINED:

Whereupon the meeting chair declared said Resolution adopted, and I so recorded it.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the Village hereto as of the 27th day of February, 2023.

[SEAL]

Amy Klemko, Village Clerk

RESOLUTION NO. 23 - 4

RESOLUTION APPROVING THE VACATION OF AN UNIMPROVED DEDICATED STREET AS SHOWN ON THE 128TH AVENUE VACATION EXHIBIT ATTACHED AS EXHIBIT A, LOCATED IMMEDIATELY SOUTH OF 75TH STREET (PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 1 NORTH, RANGE 21 EAST)

WHEREAS, EXHIBIT A legally describes and depicts a section of dedicated public roadway, 128th Avenue, which has not been improved; and

WHEREAS, the Village of Bristol, pursuant to Section 66.1003, Wisconsin Statutes, is authorized and empowered to vacate a street on a plat if the Village determines it is in the public interest and if no parcels will be landlocked with the vacation;

WHEREAS, the Village of Bristol Board of Trustees determines that it is in the public interest to vacate the unimproved 128th Avenue roadway illustrated on EXHIBIT A, that there is no need or necessity for such unimproved roadway and further finds that no parcels will be landlocked with said vacation;

WHEREAS, the Village of Bristol Board of Trustees introduced this Resolution at its Meeting held on February 27, 2022; and

WHEREAS, not less than 40 days after the introduction of this Resolution, the Village of Bristol Board of Trustees held a public hearing at its Meeting held on February 27, 2023.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the authority specifically granted to it by Section 66.1003, Wisconsin Statutes, the Village of Bristol Board of Trustees hereby adopts this Resolution to vacate the dedicated, but unimproved, public roadway illustrated on EXHIBIT A as it is in the public interest to vacate the roadway and no parcels will be landlocked with the vacation.

Adopted this 27th day of February, 2023.

President, Village of Bristol

ATTEST:

Clerk, Village of Bristol

EXHIBIT A

128th Avenue Vacation Exhibit

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northwest 1/4 of Section 12, Township 1 North, Range 21 East, in the Village of Bristol, Kenosha County, Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of said Section 12; thence South 02° 28' 32" East along the West line of said 1/4 Section a distance of 67.10 feet to the point of beginning of lands to be described; thence North 88° 10' 59" East 84.82 feet to a point in the East line of 128th Avenue; thence South 07° 30' 00" West along said East line 200.96 feet to a point; thence South 02° 28' 32" East along said East line 513.99 feet to a point; thence South 87° 31' 28" West 66.00 feet to a point in the West line of 128th Avenue; thence North 02° 28' 32" West along said West line 567.32 feet to a point; thence North 19° 10' 31" West along said West line 48.72 feet to a point; thence North 16° 34' 35" West along said West line 102.62 feet to a point in the South line of 75th Street (S.T.H. 50); thence North 88° 10' 59" East 55.01 feet to the point of beginning. Said land contains 53,445 square feet.

Drawing No. 168883-RMK
February 8, 2023

